* Travel by common carrier
* Airport parking
* Transfers
* Car rental
* Car milage at the IRS rate of $0.56/mile(for the local folks)
* Lodging
* Food and incidentals are covered at the prevailing periderm rate of $76 ($18 B, $19 L, $34 D, $5 misc.) and $57 first and last day of travel.  Folks will subtract for provided meals, for example, if we provide a lunch the rate becomes $57.  The advantage of using per diem as basis for compensation is nobody has to deal with receipts and subtracting liquor charges and so forth.